



Board of Retirement Regular Meeting

Sacramento County Employees' Retirement System

Agenda Item 19

MEETING DATE: January 18, 2023

SUBJECT: Project Management and Oversight Services

SUBMITTED FOR: Consent **Deliberation and Action** **Receive and File**

RECOMMENDATION

Authorize the Chief Executive Officer to extend the Linea Solutions contract for project management and oversight services by 6 months, through December 31, 2023, for additional an additional \$1.5 million.

PURPOSE

This item complies with the Strategic Management Plan objective to leverage technology and creative solutions to enhance enterprise performance.

DISCUSSION

The Pension Administration System (PAS) project implementation schedule requires ongoing Linea Solutions support throughout 2023; therefore, staff is requesting approval for additional funding to retain Linea services through December 31, 2023.

Linea began working with SCERS in October 2015 under an initial engagement to facilitate the vendor selection process for the PAS project. After the selection of the software developer, the Board approved a \$3.3 million contract in November 2017 to retain Linea for ongoing consulting and oversight services as the project moved into the design, testing, and implementation stages.

In the April 20, 2022, Board memo, staff explained that during the initial design and implementation phases, SCERS was supported by two business analysts from Linea and a part-time senior project manager. However, as the project schedule was extended, it stretched SCERS' internal capacity to maintain core business with the project demands, and additional Linea team members were added to the project.

The additional testing coordinator, testing specialists, data technician, and trainer have provided the necessary service support for project development and implementation. These resources have also functioned as an extension of the SCERS staff, adding in supplemental capacity for the SCERS staff to stabilize workflows and focus on core business processes.

The additional \$1.5 million recommended by Staff will bring the contract maximum to \$7.6 million in total. The cost is partially offset by \$350,000 that the Board included in the 2022-23 budget for a contract to develop an on-the-job training program. SCERS is utilizing a Linea training

specialist for that effort; therefore, those dollars are already budgeted and are effectively being redirected.

This recommendation reflects the maximum outlay that SCERS could incur for Linea's support through December 2023 based on the rate of current expenditures. Under the existing project timeline, the project is expected to be completed by the end of 2023, though the timeline is under review. The existing contract provides flexibility to downsize the Linea team should project needs change.

ATTACHMENT

- Board Order

Prepared by:

/S/

Margo Allen
Chief Operations Officer

Reviewed by:

/S/

Eric Stern
Chief Executive Officer



Retirement Board Order

Sacramento County Employees' Retirement System

Before the Board of Retirement
January 18, 2023

AGENDA ITEM:

Project Management and Oversight Services

THE BOARD OF RETIREMENT hereby approves Staff's recommendation to authorize the CEO to extend the Linea Solutions contract for project management and oversight services by 6 months, through December 31, 2023, for an additional \$1.5 million.

I HEREBY CERTIFY that the above order was passed and adopted on January 18, 2023 by the following vote of the Board of Retirement, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

ALTERNATES:
(Present but not voting)

Richard B. Fowler II
Board President

Eric Stern
Chief Executive Officer and
Board Secretary